



Lowell Clawson  
Mayor

*Town of Bairoil*  
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Ashley Hopkin  
Clerk/Treasurer

Minutes  
Regular Council Meeting  
Wednesday January 7, 2026 at 7:00 p.m.

Mayor Clawson called this meeting to order at 7:00 p.m.  
Council Members present were Michelle Chavez, Audra Thornton, Alan Thornton, and Butch McFall.  
Others present were Clerk Ashley Hopkin. Attorney was available by phone if needed (but not present).  
Guests present were Doreen Garrison.

The Pledge of Allegiance was recited.

**Public Comment:** Doreen Garrison was speaking on behalf of the Post Office as the Bairoil Postmaster. She stated that due to recently discovered information about the mailing process for in town mail required by the Post Office, articles mailed from Bairoil to Bairoil will no longer be kept in town. All local mail other than every door direct, will be sent to the regional office in Cheyenne, and then sent back to Bairoil. Residents should now plan on a 3-5-day delay in receiving local mail.

Approval of the minutes for December 17, 2025, they were posted according to law. With no changes necessary, the minutes stand as written.

A motion was made by Alan Thornton, and seconded by Michelle Chavez, to approve the agenda of January 7, 2026. Motion passed.

**Mayor's Report:** The town's website was not working on people's phones, so Jub Jub, the town's website host, was called and they got the problem fixed.

NIC has been emailed about the outdoor sign not working. They started a trouble ticket but will not respond to the email or call the town back to get the issue resolved.

**Old Business:** A motion was made by Michelle Chavez, and seconded by Butch McFall, to approve \$100.00 to Alan and Audra Thornton as the first-place winners of the Christmas Decoration Contest for 2025. Motion passed. There was one spoiled vote due to the resident not using an official voting ballot and putting it in the Town Hall drop box. There was another vote that the clerk will have to call on and check with the accountant and attorney because they voted for the Post Office which is a government entity not a residential home.

**New Business:** A motion was made by Audra Thornton, and seconded by Michelle Chavez, to accept the letter from the Bank of Commerce to be the town's depository for 2026. Motion passed.

A motion was made by Alan Thornton and seconded by Audra Thornton to appoint Ashley Hopkin as Clerk/Treasurer, Rawlins Times and Green River Star for the town's newspapers, Mark Stewart for town

Attorney, Tom Pilch for Engineer and Judge Massey as the town's Municipal Judge and Clerk of Court for 2026. Motion passed.

A motion was made by Audra Thornton, and seconded by Michelle Chavez, to approve refunding Dean Martin his rental deposit of \$25.00, the Fire Hall was left clean. Motion passed.

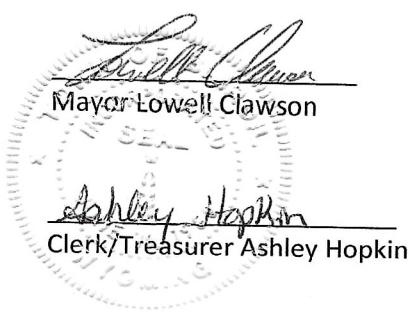
A motion was made by Butch McFall, and seconded by Alan Thornton, to approve business licenses to Perkins Oil Company, C&L Rentals, Plus Electric Inc., and Plus Electric Bairoil, LLC for 2026. Motion passed and Lowell Clawson abstained due to pecuniary interest.

Alan Thornton made a motion and was seconded by Audra Thornton to approve sending the Fire Departments bunker gear jackets in to have patches sewn on. The top will say FIRE and the bottom will have the last name of each volunteer Fire Fighter. The amount for five jackets is \$654.25. Motion passed.

No executive session was needed.

A motion was made by Audra Thornton, and seconded by Alan Thornton, to pay check#17460 through check#17498, including all debit card charges and EFT's, for a total amount in bills \$28,873.51. Excluding check#17463, 17464, 17465 and 17466. Motion passed and Lowell Clawson abstained due to pecuniary interest because there was check#17470 and 17494 in there for him, along with check#17475, 17478 and 17484 for Plus Electric. A motion was made by Audra Thornton, and seconded by Alan Thornton, to pay check#17463 to Michelle Chavez. Motion passed and Michelle Chavez abstained due to pecuniary interest. A motion was made by Audra Thornton and seconded by Michelle Chavez to pay check#17464 to Butch McFall. Motion passed and Butch McFall abstained due to pecuniary interest. A motion was made by Audra Thornton, and seconded by Butch McFall, to pay check#17465 to Alan Thornton. Motion passed and Alan Thornton abstained due to pecuniary interest. A motion was made by Butch McFall, and seconded by Michelle Chavez, to pay check#17466 to Audra Thornton. Motion passed and Audra Thornton abstained due to pecuniary interest.

With no further business this council meeting was adjourned at 7:38 p.m.

  
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Lowell Clawson  
Mayor  
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Ashley Hopkin  
Clerk/Treasurer Ashley Hopkin

Date 1-21-2026